



September 1, 2015

To all participants of the Employee Benefits Fund,

Recently a vacancy on the Board of Trustees for the PBC FF's Employee Benefits Fund has occurred. We are seeking qualified candidates who are interested in filling the vacancy.

The position, which is 1 of 10, is responsible for adopting an annual budget, determining the medical, dental, vision and life insurance to be provided for the participants of the Fund, for setting the premium rates for Active, Retired and COBRA participants, for setting the direction of our medical facility, along with many other duties required to operate and set direction for the Fund.

The position requires monthly attendance at Board meetings and any special call meetings, and attendance at specifically required training programs.

We will be accepting letters of interest until 5pm on September 30, 2015. You may include up to a two page resume, and one page of other qualifications and/or description of reason(s) desiring the position. Minimum requirements to become a candidate for the vacancy require that you are a current or former member of PBCFR and are insured with either medical or dental insurance through the Employee Benefits Fund.

Between October 1st and 7th a list of the candidates for the vacancy shall be posted on our website, and emailed to all eligible voters along with any resumes, qualifications or description of reasons submitted by the candidates.

Voting for the position will commence on the morning of November 9th and end at 5pm on November 13th. Voting will be done on a secured website to which the Fund staff and Trustees do not have access; they will only be provided the final results once voting has been closed. The site which will be accessed through a link on our website has a proven track record in handling on-line voting for many Unions across the country. You will be required to create a username and password with information that only you should know. Voting will be open to all current or former members of PBCFR that are enrolled in either medical or dental insurance with the Fund.

Letters of interest and any supporting documentation for the position may be mailed to the Fund at the address listed below, may be email to masedgwick@myffbenefits.com, or faxed to 561-966-7760.

Only this announcement will be mailed by 1st class mail, any and all additional information as described above will only be done through email and our website. If we currently do not have your email address, please call the Fund office so we can be sure to keep you up to date.

Any question may be directed to the Fund's Administrative Manager Mike Sedgwick @ 561-969-6663